



2021 PROJECT MANAGEMENT EXCELLENCE AWARDS

GUIDELINES

Table of Contents

Introduction	3
Exceptional Project Manager of the Year	4
Project of the Year Award	5
Project Management for Social Good	6
Project Management Organization of the Year Award	7

INTRODUCTION

The core purpose of the PMI Jamaica Chapter is “to advance the practice, science, and profession of project, program, and portfolio management throughout Jamaica.” As part of our regular activities, the Chapter holds an annual competition to identify excellence in project management. We recognize and celebrate the winners on International Project Management Day, the first Thursday in November. Winners over the last decade have included some of the most illustrious organizations in Jamaica including the Fujitsu-ICL, the Seprod Group of Companies, JN Group, Digicel, NCB, Neustone, and the Mona School of Business and Management.

Globally and nationally, more and more organizations are recognizing the immense value of formalizing their management of projects. We are now witnessing what has become known as the projectification of organizations, with an amazing amount of interest in managing by projects, programs, and portfolios. Substantiating this interest and optimism, PMI sponsored research that shows project success rates have increased significantly in each of the last two years.

As the official advocate for the profession throughout Jamaica, the PMI Jamaica Chapter wishes to recognize excellence in project management at the level of the individual practitioner as well as organizations, both public and private sector. We believe that the identification and celebration of local models by peers will foster even greater ambitions by present and aspiring project managers, and drive even higher achievements by our organizations. We wish to encourage broad participation recognizing simultaneously the maturity demonstrated by our past winners and veteran leaders of project management offices, as well as the promise of small and young firms and junior professionals in a wide range of industries. We also recognize the rising popularity of agile methodologies, and the existence of other approaches to management of projects and programs in the UK and Europe, Australia, Japan, and elsewhere. This diversity benefits our practice, our profession, and our science.

The awards are in four categories. They are:

- Exceptional Project Manager of the Year Award
- Project of the Year Award
- Project Management for Social Good Award
- Project Management Organization of the Year Award

The instructions for applying for each of these follows. There are separate application forms for each Award. Given that the purpose of these awards is to inspire others by sharing your stories of excellence, we will be publishing to the community, via our website and other marketing channels, many of the materials you send to us. Please bear this in mind as you develop your submissions.

The deadline for all applications and submissions is 4:00pm, November 25, 2021. The evaluation period for the Project of the Year Award is Jan. 1, 2021 to the present.

Please email all applications and queries to pmoy@pmijamaica.org.

EXCEPTIONAL PROJECT MANAGER OF THE YEAR

Any person, who has been resident for work purposes in Jamaica from January 1, 2021 to July 31, 2021 may be nominated by: a) his/her manager and one other person who has professional certification in project management by an international association at a level equivalent to Project Management Professional OR b) two persons who have professional certification in project management by an international association at a level equivalent to or higher than Project Management Professional. Please note that academic degrees or certificates issued by training organizations do not qualify as professional certification for this purpose.

In reaching out to all project management practitioners in Jamaica, who aspire to excellence, the Chapter has decided that nominees for this Award do not need to have a degree in project management, nor be a member of the PMI Jamaica Chapter, nor be certified by PMI, although all three may strengthen a nominee's application.

Any person who has been resident for work purposes in Jamaica from January 1, 2021 to July 31, 2021 is eligible. This includes foreign consultants resident in Jamaica for the entire period, for example attached to a multi-year project or program. However, consultants who may have worked in Jamaica for a few months during the period, but are not normally resident in Jamaica, **are not eligible** for this Award.

Instructions

Attach a PowerPoint presentation with a maximum of 10-slides to illustrate why this person ought to be celebrated as a model of excellence in project management. The greater proportion of the material should be on the person's project, program, or portfolio management accomplishments and the challenges they faced, rather than his or her academic or professional training.

Please include the first and last names of the individual being nominated in the name of the PowerPoint file e.g. JohnSmith-EPMY.pptx.

Please include a 2-page CV of the nominee, along with the filled out EPMY Application Form. Please include the contact details of sponsors nominating the nominee ONLY if those sponsors are willing to attest to the character and work record of the nominee.

PROJECT OF THE YEAR AWARD

Any project that ended no earlier than November 4, 2021 (regardless of start date), or which began after January 1, 2021 and has ended or is still in progress, is eligible.

1. Any project or program which was managed or implemented wholly or substantially in Jamaica, is eligible.
 - a. A sub-project that is managed in Jamaica, even though the larger project or program is managed elsewhere, is eligible. The sub-project is eligible; the project is not.
 - b. A project that is managed from Jamaica, and includes any number of other foreign territories is eligible, regardless of whether any implementation activities took place in Jamaica (example, the export of project management services).
 - c. A project that is directed from outside of Jamaica, but the implementation activities, as well as monitoring and controlling activities took place in Jamaica, is likely to be eligible.

Instructions

Attach a presentation with a maximum of 20-slides to illustrate why this project ought to be celebrated as a model of excellence in project management. Please blur or anonymize numbers and names that are not cleared for public dissemination. You may include in the presentation, what you think:

- a. makes the project or program exceptional within the Jamaican context
- b. what is worthy of recognition about the way the project or program was managed
- c. the project's (forecasted) outcomes.

Please include the name of the organization and the name of the project in the name of the PowerPoint file e.g. BarclayBank-NewVisaCard.pptx.

Please fill out the Project of the Year application form and include it with the PowerPoint file. The application is not complete without the application form.

PROJECT MANAGEMENT FOR SOCIAL GOOD

The purpose of this award is to celebrate value creation through project, program, and portfolio management in the public and not-for-profit sectors. Therefore, any public sector ministry, department or agency, or not-for-profit entity is eligible to apply for this award. This includes foundations, charitable organizations, community associations, and temporary groups (project-based organizations) whose primary purpose is not-for-profit. The Corporate Social Responsibility activities of for-profit firms are not eligible, but the activities of their charitable foundations are.

Instructions

The application for this award includes at least three elements:

1. a PowerPoint presentation with a maximum of 30 slides due November 25, 2021
2. a filled-out PMSG application form due November 25, 2021.

Attach a PowerPoint presentation with a maximum of 30-slides to illustrate how this organization has advanced the process of incorporating throughout the organization, best practices in the management of projects, also known as organizational project management. In preparing the PowerPoint presentation, you may wish to use one or more recent projects to illustrate the organization's readiness for managing projects, strategic alignment, governance, and competency management. Conducting the Organizational Self-Assessment (included with these documents) with your team may give you ideas to include in the presentation.

Please do not include in any of the presentations data that are not cleared for public dissemination. Confidential details may be assembled and held for viewing by the Panel of Judges should they ask. The judges are selected from academia, international development partners, and other non-conflicted parties.

Please include the name of the organization in the name of the PowerPoint file e.g. CaribbeanMutual.pptx.

Please fill out the Project Management for Social Good application form and include it with the PowerPoint file. The application is not complete without the application form.

PROJECT MANAGEMENT ORGANIZATION OF THE YEAR AWARD

Eligibility

The purpose of this award is to celebrate value creation through project, program, and portfolio management. Therefore, any Jamaican organization is eligible to apply for this award.

Instructions

The application for this award includes at least three elements:

1. a PowerPoint presentation with a maximum of 30 slides due November 25, 2021
2. a filled-out PMOY application form due November 25, 2021.

Attach a PowerPoint presentation with a maximum of 30-slides to illustrate how this organization has advanced the process of incorporating throughout the organization, best practices in the management of projects, also known as organizational project management. In preparing the PowerPoint presentation, you may wish to use one or more recent projects to illustrate the organization's readiness for managing projects, strategic alignment, governance, and competency management. Conducting the Organizational Self-Assessment (included with these documents) with your team may give you ideas to include in the presentation. This presentation is due November 25.

The oral video presentation provides you with an opportunity to tell a story, which emphasizes particular points to the judges and helps them to become clear on points that may not have been clear from your original data-heavy slides. For the oral presentation you may use some of the slides from your original presentation, or you may use a completely new presentation, so long as you do not introduce new claims.

Please do not include in any of the presentations data that are not cleared for public dissemination. Confidential details may be assembled and held for viewing by the Panel of Judges should they ask. The judges are selected from academia, international development partners, and other nonconflicted parties.

Please include the name of the organization in the name of the PowerPoint file e.g. CaribbeanCardiacGroup.pptx.

Please fill out the Project Management for Organization of the Year application form and include it with the PowerPoint file. The application is not complete without the application form.